



John S. Young, Jr. LLC

109 Kingsdale Avenue
Cherry Hill, NJ 08003
(609) 605-1415
Tax ID No. 273-51-0559

Invoice for Consulting Fees and Expenses

Summary

February 2, 2024
Bill No.020224-001

Services: Pritchard Water Receivership
January 1 to February 2, 2024

Professional Services Rendered (143.7 hours)	\$50,295.00
Expenses	<u>\$ 4,569.57</u>
TOTAL AMOUNT DUE	\$54,864.57

Date	Task Description	Hours
01.02	Develop list of required tasks for staff meeting Discussions with Board member Discussion with County rep. – road relocation	2.3 hrs.
01.03	Travel Review revised H&S proposal Alabama Village issues	6.5 hrs.
01.04	Meet with Board member Review ADEM inspection reports Plan for Advisory Council meeting Staffing issues Audit Issues	8.0 hrs.
01.05	Meet with County engineer (Latham) re: utility relocations Invoice approvals Staff meeting Consent Order negotiations with ADEM Review outfall relocation plans	8.0 hrs.
01.06	Respond to EPA Inspection Report Evaluate and authorize pump purchases Review SOPs Investigate procurement savings (uniforms, security, etc.)	4.5 hrs.
01.07	Review new website content Meet with lawyer to review legal issues Administrative issues	3.2 hrs.
01.08	Complete ADEM Consent Order negotiations Planning for Advisory Council meeting Review shut-off and payment plan issues with staff Finalize H&S proposal Respond to EPA Inspection Report Meet with Board members	8.0 hrs.
01.09	Invoice approvals Meet with MAWSS Meet with Judge Youngpeter Call with Moonshot (EPA technical assistance) Solicit tank improvement costs Administrative issues	8.0 hrs.
01.10	Reach out to community group for help with Assistance programs Forward information to Moonshot Review and forward resolution and Consent Order to Board Organization issues Travel	8.0 hrs.
01.11	Trustee call Develop press releases	2.2 hrs.
01.12	Review modifications to Consent Order Write content for webpage	2.7 hrs.

01.16	Prep for Advisory Council meeting ADEM discussions – grant funding Travel Administrative issues	6.5 hrs.
01.17	Discussions with ADEM – Consent Order Review pending litigation with lawyers Tour system with E Rothstein Meet with 2 Board members – affordability and customer assistance Launch website	8.0 hrs.
01.18	Meet with Dumas Wesley to discuss Affordability/Customer Support Program Respond to Website inquiries Review and approve invoices Advisory Council meeting Employee meetings – Affordability/ Customer Support	8.0 hrs.
01.19	Correspondence with ADEM – Council meeting Action Item Develop summary of Advisory Council meeting PWWSB staff meeting Travel	8.0 hrs.
01.21	Receiver monthly report Respond to website inquires	2.2 hrs.
01.22	Finalize and sign Consent Order Finalize and sign H&S Agreement Develop capex plan for grant funding Discussions with Trustee	4.5 hrs.
01.23	Address Advisory Council action items Administrative and legal issues	2.4 hrs.
01.24	Meet with Concession team - capex Alabama Village Finance/ Budget issues County utility locations Develop capex plan	3.7 hrs.
01.25	Develop capex plan Discussions with ADEM	2.0 hrs.
01.26	Invoice Approvals Discussions with Moonshot/EPA – technical assistance Press interview	2.8 hrs.
01.29	Legal and customer issues	1.2 hrs.
01.30	Travel H&S kick-off meeting Tour system and Alabama Village Review storage analysis Finalize capex plan for ADEM	8.0 hrs.
01.31	Uniform and security procurement Meeting with AG office	8.0 hrs.

Meeting with ADEM – grant funds
 Meeting with Alabama Village church/ community center
 Invoice approvals

02.01	Develop new FY2024 budget Review new policies Data collection for Asset Management study Respond to customer inquiries Administrative issues - staffing	8.0 hrs.
02.02	Revise ADEM capex plan Review hydraulic/ storage analysis and discuss with ADEM Discuss Consent Order with ADEM Develop Advisory Council agenda/ address AC inquiry Travel EPA Technical Assistance – policies and procedures	8.0 hrs.

DATE	ITEMIZED EXPENSES	AMOUNT (\$)
01.03	Roundtrip Airline (Philadelphia to Mobile)	446.40
	Tolls	5.00
	Mileage (to; from Airport) (44)	29.48
	Meal	16.87
01.04	Meal (including Board Member)	45.87
	Meal	26.21
01.05	Meal	22.02
01.06	Meal	22.26
01.07	Meal	20.00
01.08	Meal	14.84
01.09	Meal	16.24
01.10	Hotel (7 nights)	829.63
	Rental Car	301.64
	Meal	15.20
	Airport Parking (Philadelphia)	134.87
01.16	Roundtrip Airline Ticket (Philadelphia to Mobile)	487.20
	Tolls	5.00
	Mileage (to; from Airport) (44)	29.48
	Meal	21.25
	Meal	15.06
01.17	Meal	26.00
01.18	Meal	11.59
	Meal	17.00

01.19	Hotel (3 nights)	391.06
	Rental Car	158.44
	Meal	27.04
	Airport Parking (Philadelphia)	69.60
01.30	Roundtrip Airline Ticket	496.21
	Tolls	5.00
	Mileage (to; from Airport) (44)	29.48
	Meal	12.63
	Meal	26.38
01.31	Meal (with ADEM)	83.33
02.01	Meal	21.31
02.02	Hotel (3 nights)	393.87
	Rental Car	216.52
	Meal	9.99
	Airport Parking (Philadelphia)	69.60

